

GSIT Meeting

September 24th, 2018

Meeting Start 3:30 PM

LSW 509

Attendees: Ana Chicas-Mosier, Kirstin Hester, Md Ibrahim, Chris Goodchild, Joel Hickey, Stacey Herriage, Debarati Chanda, Paige Krupa, Bobby Bowser, Sarah Hileman, Amie Schweitzer (Tulsa), Will Mimbs

Minutes

Agenda item: Committee Membership/New Committee Formed

Discussion:

Survey Monkey vote determined that we will form a new "Fundraising" committee. Committee members are Stacey, Paige, and Debarati.

Results were 6-3 in favor of adding the new committee over adding the duties to an existing committee.

As of now, everyone who participated should be in a committee.

Other committees should meet over the next month to have a more formal plan from each committee over plans between October-April to be discussed at the October meeting.

Action items

Please contact Ana (ana.chिकासmosier@gmail.com) if you are not involved in a committee and would like to be.

Contact fellow committee members to put together a formal plan/goal over the next year

Deadline

ASAP

Before Next Meeting

Agenda item: Homecoming Fundraising

Discussion:

We are working closely with Stacey to plan this. Event would be during homecoming walkaround, **Friday October 26th from ~5:30 to 9:00** on Monroe Street.

Booth Deadline is September 28th!

Application for a booth is \$25, but is refundable if not selected. Application needs to describe purpose and items that we will be selling or distributing.

Needs to answer – "What are you adding to the walkaround experience?"

Stacey will take care of the application.

Need to build a fund to before doing homecoming fundraising.

Some donations have been solicited by Stacey but donations from members will also likely be needed. Large donations from members may be able to be reimbursed from event earnings.

What should we offer? Suggestions: Baked goods (Stacey, Debarati, Paige), water & soda, hot dogs (veg and non-veg)

Hot food items would require more planning and set-up for ensure food safety.

Are there any food safety requirements? Potentially some online training required. Need to figure out if there are rules against open flames or other heating equipment.

We need volunteers to run the booth during walkaround. We will set up shifts ~1 hour during the event for students to work the booth.

Other Questions:

- Is it possible to get electricity at the booth (for lighting)? If anyone has a generator available let Stacey know.
- Does the university provide a tent?
- How do we acquire enough hot dogs/other food items)? Members will check Costco/Sams for bulk pricing before the next meeting. May be able to ask Sprouts to special order enough packs of vegetarian hot dogs.

A few other fundraising items:

Account for GSIT is almost in place. We will need to acquire an "adding machine" to operate according to University policy.

Should we set-up a GoFundMe account to allow for other direct donations?

Potential to have a fundraising event at local restaurants or selling other items.

How do we decide how the funds are going to be spent?

No by-laws regarding funding. Need to add to constitution and ratify.

Fundraising committee should put together a budget and vote to approve/reject/amend budget.

Action items

Please contact Stacey (Stacey.herrige@okstate.edu) with suggestions

Deadline

ASAP

Agenda item: Low Membership

Discussion:

Only 12 participants in the recently conducted survey, with one removing their name from the list.

How do we remedy?

Need to focus on graduate outreach before expanding to undergraduate students.

According to our constitution you do not need to be in the ITOX program in order to be involved in GSIT. However, to receive the travel award and fellowship you would need to be involved in ITOX program.

Ideas

- Pull in advisors that participate in ITOX program to encourage their students and classes to participate
- We have a previously compiled list of graduate programs which may be interested.

- We emailed Chemistry department and NREM president 2 years ago but did not follow-up further.
- Send a representative to meetings to be more effective?
- Try contacting other student organizations
- Plan a social to recruit other students?
- GSIT Tailgate
- Become more active on Facebook group pages so more people are aware of the group's activities.
 - We currently have two facebook pages – one which can be posted on by members and the other only by admins
- Get business cards for the group to pass out to people
 - SU may provide free/cheap business cards

Action items

none

Deadline

none

Agenda item: National SETAC Meeting

Discussion: National SETAC will take place in Sacramento, CA on November 4th-8th.

One room is currently reserved, but we need to reserve 1 more room for the men attending.

The current room is reserved at the Econolodge, which is 0.4 miles from convention center and recently remodeled.

Pre-paid is \$88/night. For a nominal fee (~\$4) you can pay on arrival.

Action items

Contact Ana (ana.chिकासmosier@gmail.com) to volunteer to book room.

Deadline

ASAP

Agenda item: Undergraduate Panel

Advisor reached out to ask if we plan to do another panel for undergraduate students interested in graduate school. This would likely take place between homecoming and thanksgiving, and would be another collaboration with ZoGSS. Last year we did two nights which was very successful.

Keep this on your radar for further discussion at next meeting.

Action items

✓ none

Deadline

none

Agenda item: Additional Discussion

Sarah will make doodle poll to decide on time for more social lunches (not attached to a GSIT meeting). Possibly on Fridays?

International Expo is taking place on October 3rd! Cheap and good food! Will take place in the courtyard between NRC and the Library.

Action items

✓ none

Deadline

none

Other Information

Special notes:

Motion to adjourn 4:23